

ILLINOIS CENTRAL COLLEGE RISK AND BENEFITS MANAGEMENT

MEMORANDUM

TO: New Employee Health Plan Participants
PPO Methodist

FROM: Benefits Department

DATE: October 5, 2004

SUBJECT: Out-patient Diagnostic Testing and Blood Work

If you are enrolled in the Methodist PPO and you have out-patient diagnostic testing or blood drawn by your doctor who is affiliated with either OSF or Proctor Hospital, please inform your doctor's office that the diagnostic testing and blood work need to be sent to Methodist Medical Center to be analyzed. Failure to comply with this requirement under the PPO may result in a 50% reduction in benefits. (If diagnostic testing results and blood work analysis can be done within the doctor's office and is billed by the doctor, there will not be a reduction in benefits.)

Please contact the Benefits Office (694-5398) with questions.