

## HONORS COURSE OPTION POLICIES

### Proposal

1. The Honors student, with the instructor's agreement and guidance, is responsible for preparing and submitting the proposal form.
2. The completed proposal, including signatures, must be submitted to the coordinator **by Friday of the fourth week (including partial weeks) of the semester.**
3. The coordinator will review and return the proposal for modification **only** if the project does not merit Honors credit.

### Evaluation

1. The Honors student is responsible for completing the project and providing the instructor with the HCO Evaluation Form in a timely manner.
2. The Honors student is responsible for assuring that the HCO Evaluation Form is submitted to the coordinator **by Monday of the last full week of class.**
3. The award of or denial of Honors Credit for the project does not affect the student's grade for the course. If a student does not earn Honors credit for the course, it does affect the standing of the student in the Honors Program.

### Instructors

1. Participation in an Honors Course Option project is strictly voluntary and there is no compensation. The Option is not independent study for which an instructor is paid.
2. Honors students completing the Honors Course Option are not to serve as instructional or laboratory aides as a part of the project.