

## The ICISP Canterbury Christ Church University Visiting Faculty Program

The ICISP/CCCU Visiting Faculty Program has been in existence since the fall of 1989 and is designed to provide faculty from member institutions the opportunity to experience firsthand living, teaching and interacting with colleagues in an international setting. To date, over 70 faculty have benefited from this longstanding and successful program. While previous participants are not exempt from reapplying, please be advised that priority will be given to those applicants who have not already participated in the program.

### ICISP INSTRUCTOR RESPONSIBILITIES

Instructors assigned to Canterbury Christ Church University (CCCU) will be expected to fulfill the following responsibilities:

1. Oversee and provide leadership for the ICISP program and student service needs of Illinois students in the U.K.
2. Teach classes and/or special lectures, seminars as assigned by CCCU. (Up to 90 contact hrs./semester)
3. Assist Illinois students with the adjustment to living in a different culture.
4. Assist with coordination of activities and field trips of the academic program with appropriate officers of CCCU.
5. Serve as chaperone on all field trips.
6. Perform administrative duties of the ICISP program as needed.
7. Provide advisement to students as needed.
8. Attend all Modern Britain classes and chair the related discussion groups with Illinois students.
9. Hold on-campus office hours.
10. Act as an ambassador on the behalf of ICISP within the academic department to which they are assigned and within CCCU as a whole.
11. Through the appropriate officers of CCCU, assist in solving problems which arise for Illinois personnel.
12. Provide all appropriate information and communicate regularly with the ICISP coordinator in Illinois assigned to the CCCU program.
13. Attend the student/faculty orientation prior to assignment (usually held one Saturday in November and July).
14. Assist with future faculty/student orientation sessions and faculty selection.
15. Perform other duties as may be needed by ICISP.

**PLEASE BE ADVISED THAT ONE OF THE PRIMARY RESPONSIBILITIES OF AN INSTRUCTOR IS TO ASSIST THE ILLINOIS STUDENTS ATTENDING CCCU. AS SUCH, ICISP FACULTY MEMBERS ARE REQUIRED TO RESTRICT PERSONAL TRAVEL TO THOSE TIMES WHEN CLASSES ARE NOT IN SESSION. FACULTY MEMBERS SHOULD NOT COMMIT TO TEACHING ANY ON-LINE COURSES AT THEIR HOME INSTITUTION WHILE ASSIGNED TO CCCU.**

Instructors assigned to teach at CCCU will be required to sign an agreement verifying that the above responsibilities are understood and agreed upon.

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Compensation for ICISP Faculty:

**Salary** – Paid by home college

**Housing** – CCCU provides free of charge a three-bedroom furnished townhouse or apartment.

**Airfare and transportation to Canterbury** – ICISP will pay for one (1) roundtrip economy class airfare. Excess baggage fees will be the responsibility of the faculty member. ICISP will also pay up to \$100 for transportation from either Heathrow or Gatwick to Canterbury, if the faculty member arrives earlier than the group.

**Extra Allowance** – Optional by home college

**Application for Teaching Assignment**  
**Illinois Consortium for International Studies and Programs (ICISP)**  
**Canterbury Christ Church University CCCU, Canterbury, UK 2012-2013**

Name: \_\_\_\_\_

Discipline(s): \_\_\_\_\_

College: \_\_\_\_\_

Campus Address: \_\_\_\_\_

Campus Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-Mail : \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Home E-Mail: \_\_\_\_\_

Term for which applying: \_\_\_\_\_ Fall 2012 \_\_\_\_\_ Spring 2013 \_\_\_\_\_ Either one (but indicate any preference)

**Disciplines To Be Considered by ICISP/CCCU For 2012-2013 (Please check one):**

\_\_\_\_\_ AMERICAN STUDIES (American History, Politics, Foreign Policy, Society, Literature, Film and Art  
- including Native Americans and US relations with Canada and Latin America)

\_\_\_\_\_ CRIMINOLOGY AND FORENSIC SCIENCE

\_\_\_\_\_ FINE ART (especially painting)

\_\_\_\_\_ INFORMATION TECHNOLOGY

\_\_\_\_\_ ENGLISH LITERATURE

\_\_\_\_\_ MUSIC

\_\_\_\_\_ POLITICS AND INTERNATIONAL RELATIONS (British and / or U.S.)

\_\_\_\_\_ SOCIOLOGY

\_\_\_\_\_ TEACHER TRAINING

\_\_\_\_\_ TRAVEL & TOURISM (more theoretical emphasis; not vocational, i.e., travel agent training)

\_\_\_\_\_ NURSING

\_\_\_\_\_ ANIMAL SCIENCES

\_\_\_\_\_ BIOLOGY

\_\_\_\_\_ CHEMISTRY

\_\_\_\_\_ PHYSICS

Applicant signature, date: \_\_\_\_\_

Division/Dept. Chair signature, date : \_\_\_\_\_

Academic Dean/V.P signature, date: \_\_\_\_\_

Campus ICISP Rep. signature, date: \_\_\_\_\_

Applicants should send a ONE PAGE letter of application and a resume (LIMITED TO TWO PAGES) with this form to the attention of Karen Huber at the below address. The deadline for receipt of all materials is Tuesday, NOVEMBER 15, 2011. Incomplete/late applications will not be considered. If an application is faxed by the deadline, please also mail a hard copy immediately. Those applicants selected for an interview will be notified by telephone. In the event of a very large pool, there will be a two-step interview process, with the first round of interviews to be conducted by telephone. Finalists will be interviewed in person at Illinois Valley Community College. Interviews are tentatively scheduled for Saturday, December 3<sup>rd</sup> 2011. *Applicants are requested to please hold that date until they learn whether or not they will be interviewed.*

***For more information contact: Steve Alvin, ICISP Canterbury Program Chair, phone number: (815) 224-0423;***  
[steve\\_alvin@ivcc.edu](mailto:steve_alvin@ivcc.edu)

Mail completed Applications to: Karen Huber, ICISP, Heartland Community College, 1500 West Raab Rd, Normal, Illinois 61761-9446. Phone number: (309) 268-8681; Fax number: (309) 268-7980; E-mail: Karen.Huber@heartland.edu