

Students and their Blackboard Password

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Students who are having difficulty with their Blackboard passwords can use the Blackboard Forgot password? link provided on the [Blackboard Login page](#) to retrieve this information.

Here are the steps you can share with your students!

1. Go to <http://courses.icc.edu>
2. Click the Login button
3. Click the Forgot password? link
4. Enter first name, last name and Bb user name OR First name, last name and email address. An email will be sent to the student explaining how he/she can reset the password. The student needs the ability to access the email account he/she has on file in Blackboard to be able to retrieve the change password information.
5. Go to Email and find the Lost Password Notification message from the Blackboard Administrator
6. Click the address provided to enter a new password
7. Enter the new password twice and click Submit
8. Login to Blackboard with username and the new password

If the student cannot access his/her email or login problems persist, contact the ICC Help Desk at helpdesk@icc.edu or 309-694-5457. The Help Desk is open Monday through Friday, 7 am to 10 pm.

Remember that if this is the first time the student has logged in to Blackboard the default password will be the last four digits of the social security number. Changing a password on the computer/network, student email or PeopleSoft system does NOT change the Blackboard password.

Any Blackboard user who is able to successfully login to Blackboard can change a password by visiting the Personal Information link on the Tools Panel of the Blackboard @ ICC page.

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