

**Illinois Central College
Open Session of the Regular Meeting of the Board of Trustees
Minutes**

August 20, 2009, 3 p.m.

Room 211A, ICC East Peoria Campus

Trustees Present: Dr. Robert Ehrich
Tim Elder
David LaHood
Jim Sherman
Sue Yoder
Student Trustee Thomas Aguilar

Trustees Absent: Katherine Coyle
James Polk

Chair Yoder called to order the budget public hearing at 3:00 p.m. and asked for comments from the audience. There were no comments, and Chair Yoder adjourned the public hearing.

Chair Yoder called to order the regular meeting of the Board of Trustees of Illinois Central College and asked the audience to join her in saying the Pledge of Allegiance. The Secretary called the roll.

Recognition

President John Erwin thanked Margaret Swanson, Cindy Wegner, and Guy Goodman for reviewing the transcript for Deb Hamilton, a TRIO student, and granting her an associate in general education degree prior to her passing.

Dr. Erwin asked Guy Goodman, Dean of Student Services, to introduce the SkillsUSA team. Mr. Goodman welcomed Kim Cioni, associate professor and team advisor. Ms. Cioni provided a review of the team's accomplishments. A delegation of 20 faculty, staff, and students attended the National competition in Kansas City, MO in June, and ICC brought home six medals. Brandon Noll received the gold in Graphics Communication and preliminarily qualified for WorldSkills 2011 in London, England. The Crime Scene Investigation team including Robert Johnson, Serena Donley, and Theresa Hicks also received a gold medal. Matthew Scachette and Kathleen Quinlan received the silver medal for Web Design. Kevin Wells will be a local chapter officer for 2009-2010. Eric Hill was elected state president and was also recently elected to the Pekin school board. Mr. Hill will run for national office at the conference in June 2010. Ms. Cioni thanked Mike Knoll, Jeff Gardner, Mark DuBois, Angelo DeFranco, Michael Ripsch, and Matt Hertzog for their assistance. Dr. Erwin and Sue Yoder thanked the team for attending the meeting and congratulated them on their accomplishments.

Consent Agenda

Chair Yoder asked for approval of the consent agenda or if any of the items should be removed from the consent agenda for discussion. Tim Elder moved to approve the consent agenda as presented, and David LaHood seconded.

Minutes

Minutes as presented for the open session of the regular meeting of the Board of Trustees on July 16, 2009, and minutes of the closed session of the regular meeting of the Board of Trustees on July 16, 2009.

Personnel Recommendations

Full-time Faculty—Edward Abplanalp, Assistant Professor, Social Sciences; Scott Paulsen, Assistant Professor, Business & Information Systems; and Cynthia Walden, Temporary Faculty Instructor, Health Careers

Management—Sheryl Parsons, Math Lab Coordinator and Jeffrey Pittenger, Network/Systems Engineer

Classified and Service Staff—Antonne Maxison, Police Officer Recruit, and Erika Stockton, Police Officer Recruit

Change of Status—Debra Boniger, change from temporary full-time to full-time Child Development Specialist; Kristine Cannon, change from part-time to full-time General Housekeeper; Jennifer Holmes, change from part-time to full-time Campus Service Representative; and Marcia Koeppel, change from part-time to full-time General Housekeeper

Separation of Service—Jennifer Niemeier, Case Specialist, Child Care Connection (8/19/09)

Retirement—Bonita Murphy, Professor Health Careers (8/1/09)

Purchase Report

- Cut Sheet Paper—Midland Paper (\$55,979.20) and Paper 101 (\$8,506.40)
- Microsoft Campus Agreement—CDW-G (\$43,006.84)
- Server Systems—Dell, Inc. (\$29,473.88)

Bills

- Education Fund—\$4,028,389.20
- Operations and Maintenance Fund—\$611,115.95
- Operations and Maintenance Fund Restricted—\$1,098,793.21
- Auxiliary Fund—\$1,108,151.95
- Restricted Fund—\$395,277.20
- Trust and Agency Fund—\$1,013.30
- Liability, Protection and Settlement Fund—\$406,305.95
- Public Building Commission Operations & Maintenance Fund—\$72,223.94

Upon roll call vote to approve the consent agenda including the minutes, personnel recommendations, purchase report, and bills the following Trustees responded “Aye”: Dr. Robert Ehrich, Tim Elder, David LaHood, Jim Sherman, Sue Yoder, and Student Trustee Thomas Aguilar (advisory vote). “Nay”: none. Absent: Katherine Coyle and James Polk. The motion carried.

President’s Report

Dr. John Erwin provided a report on the Business and International Education Program grant from the U.S. Department of Education. The two-year grant will provide \$187,483 in federal funds to support ongoing global education programs between ICC and Shenzhen Polytechnic in China.

Dr. Barbara Burton, International Education Program Director, commented that this grant has both domestic and international sides. The two-year grant will provide for eight students per year to study abroad at Shenzhen, take a course in international business online through ICC, and participate in a hands-on internship with Bosch in China. Following the students’ completion of the program, a conference will be held discussing best practices in China business education.

Educational Foundation

Committee Chair Dr. Robert Ehrich announced that an update was included in the newsletter. Community Celebration will be held October 27.

Student Life

Student Trustee Thomas Aguilar reported that 609 people attended the FYICC orientation. A new format was followed, and positive feedback was received. General orientation was also offered during various program orientations reaching 917 students.

The Respiratory Club will celebrate its 25th anniversary on September 25 with an event at the Peoria Country Club. The Think Big Power Club built a float that will be displayed at a few local events.

Mr. Aguilar thanked the Board for donating books for the Walk Sudan project. Phi Theta Kappa is currently working on the third shipment of books, and the effort is being coordinated through Better World Books.

Student Services

Guy Goodman, Dean of Student Services, reported that as of the end of Wednesday, headcount was up 11.3% and credit hours were up 13.3%. Mr. Goodman predicts the College will surpass the enrollment goal. All departments are working to accommodate the students.

Community colleges across the state are experiencing increased enrollment. ICC and Joliet have the largest increase outside of Chicago. Fifty percent of the students are enrolled full-time. Minority headcount is up with an increase of 225 more African American students. ICC North is experiencing a 23% increase, and ICC South has 598 credit hours.

Mr. Goodman advised that there was a misprint in the recent article in the *Peoria Journal Star* regarding the deadline for enrollment. However, the College can accommodate those who enroll after the first day of classes with 8-week and 12-week courses. Announcements will be aired on Channel 17 regarding enrollment deadlines.

Katherine Coyle entered the meeting at 3:30 p.m.

Finance

Committee Chair Tim Elder made a motion to accept Resolution 2009-13 approving the final budget for 2009-2010 as presented. The tentative budget has been on display for the required 30 days, and a public hearing was held prior to today's meeting.

RESOLUTION NO. 2009-13: ADOPTING BUDGET

WHEREAS, the Board of Trustees of Community College District No. 514, Counties of Peoria, Tazewell, Woodford, Marshall, McLean, Bureau, Livingston, Logan, Mason and Stark, State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;

AND WHEREAS, a public hearing was held as to such budget on the 20th day of August 2009, at which time amendments were presented and recommended for inclusion in the final budget. Notice of said hearing having been given at least thirty (30) days prior thereto as required by law, and all other legal requirements having been complied with;

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 514 AS FOLLOWS:

Section 1. That the fiscal year of said District be and the same hereby is fixed and declared to begin July 1, 2009, and end June 30, 2010.

Section 2. That the attached Budget, of estimated receipts and expenditures from each fund, separately and the same is hereby adopted as the budget of said district for the said fiscal year.

ADOPTED AND APPROVED THIS 20th DAY OF AUGUST, 2009.

COMMUNITY COLLEGE DISTRICT NO. 514 OF
PEORIA, TAZEWELL, WOODFORD, MARSHALL,
MCLEAN, BUREAU, LOGAN, LIVINGSTON,
MASON AND STARK COUNTIES, ILLINOIS

Upon roll call vote to approve Resolution 2009-13 the following Trustees responded "Aye": Katherine Coyle, Dr. Robert Ehrich, Tim Elder, David LaHood, Jim Sherman, Sue Yoder, and Student Trustee Thomas Aguilar (advisory vote). "Nay": none. Absent: James Polk. The motion carried.

Human Resources

Committee Chair Jim Sherman stated that 12 positions were previously approved under the consent agenda, and the College is getting ready for the influx of students.

Teaching and Learning

Committee Chair Katherine Coyle reported that she previously met with Margaret Swanson and noted that several updates were included in the newsletter. Ms. Swanson, Interim Vice President for Academic Affairs, added that positive feedback has been received on the Celebration of Learning activities. Ms. Swanson thanked Janice Kinsinger and Patrice Hess for their leadership.

Jim Sherman complimented the administration on the general session opening ceremony. Dr. Erwin commented that DVD's are available and will be sent to the other Trustees.

Ms. Swanson distributed copies of *The Art of Teaching* pamphlet that showcases departmental innovations.

Ms. Swanson announced that James Bender, ICC faculty member, is speaking today at the 2009 Swine Flu Conference in Washington DC.

Institutional Effectiveness

Committee Chair David LaHood announced that several reports were included in the newsletter, but called upon Dr. Vicky Stewart, Vice President for Planning and Organizational Effectiveness, for further comment.

Dr. Stewart called attention to the Adult Community Programs brochure that was previously distributed. The funshops and adult programs have merged, and the program is now called "Adult Community Programs." Some of the programs are free and others have a cost-recovery charge.

Dr. Stewart displayed a layout drawing for Hickory Hall at the ICC North Campus. Corporate and Community Education will now have their own wing. The College is partnering with Steelcase on a learn lab, and this model will be duplicated in the Student Success Center. The renovation will be Leed Silver. The College is seeking donors, and naming opportunities are available. Bids will be due in October, and construction should be complete by late spring.

The Trustees indicated they would like to hold a future meeting at the ICC North Campus and tour the campus.

Dr. Cheryl Fliege, Associate Vice President of Marketing, College Communications and Consumer Relations, announced that an article on skilled trades will be featured in the October issue of *Inter-Business Issues*. Several media calls have been received recently regarding enrollment for the fall semester. The CougarPlex construction ceremony will be held September 15, and invitations will be sent.

Dr. Rita Ali, Executive Director of Diversity, announced that the office at Peoria High School will be open by the beginning of the school year, and the office at Richwoods will be open in a few weeks.

Facilities and Technology

Committee Chair Dr. Robert Ehrich stated that updates on computers and construction projects were included in the newsletter.

Committee of the Whole—no report.

ICCTA

David LaHood announced that the next meeting is scheduled for September 10-12 in Springfield, IL.

Unfinished Business—No report.

New Business—No report.

Citizens Comments—No comments.

Announcements—No announcements.

At 4:02 p.m. Chair Yoder entertained a motion to go into closed session. Tim Elder moved that the Board of Trustees enter closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the College (Section 2(c)(1) of the Open Meetings Act); to discuss the purchase or lease of real property for the use of the College, including discussing whether a particular parcel should be acquired (Section 2(c)(5) of the Open Meetings Act); and to discuss pending or probable litigation against the College (Section 2(c)(11) of the Open Meetings Act).

Upon roll call, the following Trustees responded “Aye”: Katherine Coyle, Dr. Robert Ehrich, Tim Elder, David LaHood, Jim Sherman, Sue Yoder, and Student Trustee Thomas Aguilar (advisory vote). “Nay”: none. Absent: James Polk. The motion carried. Dr. Erwin requested that Pat Parsons, Bruce Budde, Margaret Swanson, and Dr. Vicky Stewart remain for closed session. All other guests and staff were excused. A break was taken from 4:02 to 4:11 p.m.

(Closed Session)

Adjournment

With no other business to come before the Board in closed or open sessions, David LaHood moved to adjourn closed session and adjourn the meeting. Tim Elder seconded the motion, and the motion carried. Chair Yoder adjourned the meeting at 4:30 p.m.

The next regular meeting of the Board of Trustees is scheduled for Thursday, September 17, 2009, at 3:00 p.m. in The Founders Room (211A) on the East Peoria Campus.

Paula Fraley
Secretary to the Board of Trustees