

# Important Info for Graduates!

## Illinois Central College Winter Commencement Instructions

Saturday, December 17, 2011 • 9:30 a.m.

ICC CougarPlex, East Peoria, Illinois



- CHECK YOUR CAP AND GOWN PACKAGE.** As soon as you get your gown, check to make sure you have:
  - Tassel
  - Honor cords (if your cumulative grade point average is 3.8 or higher at the end of the Fall semester). If you did not receive an honor cord and you believe you should have one, call [Robyn Skaggs](mailto:Robyn.Skaggs@ic.edu) at 694-5612.
- MAKE SURE YOUR CAP AND GOWN FIT.** Try on your cap and gown. Your cap is worn flat, not on the back of your head. The cap should be pulled down slightly on the forehead. If you have problems with the fit of your cap and gown, call [Robyn Skaggs](mailto:Robyn.Skaggs@ic.edu) at 694-5612.
- IRON YOUR GOWN.** Press your gown using a low setting on your iron and hang it on a hanger.
- DRESS APPROPRIATELY.** Women: Choose dark shoes, simple jewelry, and a hair style to accommodate your cap. Men: Choose dark, solid-colored slacks and socks, white shirt, and a plain dark necktie.
- ARRIVE EARLY.** Parking available in Lots A & B.
- CHECK IN EARLY** Plan to arrive at the CougarPlex, no later than 8:45 am, for robing and instructions.
- PERSONAL ITEMS.** Coats may be left in the robing area but security WILL NOT be provided. Please DO NOT leave other valuables (purses, cameras, etc.) behind.

Cap, gown, and tassel are yours to keep

### – Other Important Information –

*NOTE: ICC Commencement invitations are available for purchase at the Bookstore.*

#### Graduates with disabilities

GRADUATES who require special seating, are unable to negotiate steps, or need other arrangements should contact Mike Garcia, (309) 694-5717, no later than Friday, December 9.

#### Guests

Seating is available on a first come, first served basis.

Interpreters for the Deaf & Hard of Hearing will be present.

Special seating is available for those with disabilities. **You do not need to call for seating reservations in this section.** Ushers can direct guests requiring special seating.

Questions? Contact Linda Barth, (309) 694-5596.