

**Illinois Central College  
Open Session of the Regular Meeting of the Board of Trustees  
Minutes**

**September 17, 2009, 3 p.m.**

**Room 211A, ICC East Peoria Campus**

Trustees Present: Katherine Coyle  
Dr. Robert Ehrich  
David LaHood  
James Polk  
Jim Sherman  
Sue Yoder  
Student Trustee Thomas Aguilar

Trustees Absent: Tim Elder

Chair Yoder called to order the regular meeting of the Board of Trustees of Illinois Central College and asked the audience to join her in saying the Pledge of Allegiance. The Secretary called the roll.

### **Recognition**

President John Erwin congratulated David LaHood on being elected to the Groveland Township Board of Trustees.

### **Consent Agenda**

Chair Yoder asked for approval of the consent agenda or if any of the items should be removed from the consent agenda for discussion. Jim Sherman moved to approve the consent agenda as presented, and David LaHood seconded.

### **Minutes**

Minutes as presented for the open session of the regular meeting of the Board of Trustees on August 20, 2009, and minutes of the closed session of the regular meeting of the Board of Trustees on August 20, 2009.

### **Personnel Recommendations**

Full-time Faculty—Kathy Kenney, Assistant Professor, Health Careers; Michael Oliver, Temporary Faculty Instructor, Math/Science/Engineering; Rebecca Powell, Temporary

Faculty Instructor, Math/Science/Engineering; and Robert Whittaker, Temporary Faculty Instructor, Agricultural & Industrial Technologies.

Management—Anthony Corso, Green Building and Energy Efficiency Programs Director, Agricultural & Industrial Technologies, and Pamela Dewey, Coordinator, English and Language Studies.

Change of Status—Jason Babin, changed from part-time Vehicle Maintenance to General Maintenance; Emily Byron, changed from part-time to full-time Library Circulation Assistant; Cindy Smith, changed from part-time to full-time General Housekeeper; and Brett Wagner, changed from temporary full-time to temporary part-time Circulation Assistant.

Separation of Service—William Crawley, Librarian (8/24/09); Gina McConoughey, Associate Professor, Business & Information Systems (8/17/09); and Victoria Osborne, Specialist, Human Resources (9/11/09).

Retirement—Emy Landers, PeopleSoft Manager (1/31/10).

### **Purchase Report**

- Exterior Restoration and Painting—Cronkhite Painting & Decorating (\$81,499.00)
- Faculty & Staff Replacement Computers—Dell, Inc. (\$301,140.00)

### **Finance Report**

The July and August 2009 financial statements were presented for Board review. Although the College does not anticipate any audit adjustments, the balance sheet is subject to adjustments until the year-end audit is finalized. Audit field work is substantially complete with the effort currently concentrated on the preparation of the report scheduled to be presented in October.

The College's financial position as of August 31, 2009, reflects positive operating results for the first two months of the fiscal year as compared to budget and actual for the same period.

Operating revenue is currently on target with budgeted expectations. Student tuition and fees are currently ahead of budget as credit hour enrollment is higher than budgeted expectations. All other revenue items are tracking as expected.

Currently, there is a favorable expenditure variance with no significant expenditure variances or concerns.

## **Bills**

- Education Fund—\$3,046,369.28
- Operations and Maintenance Fund—\$595,881.55
- Operations and Maintenance Fund Restricted—\$2,571,022.51
- Auxiliary Fund—\$629,973.78
- Restricted Fund—\$236,325.86
- Audit Fund—\$10,000.00
- Liability, Protection and Settlement Fund—\$276,718.74
- Public Building Commission Operations & Maintenance Fund—\$63,927.73

Upon roll call vote to approve the consent agenda including the minutes, personnel recommendations, purchase report, finance report, and bills the following Trustees responded “Aye”: Katherine Coyle, Dr. Robert Ehrich, David LaHood, James Polk, Jim Sherman, Sue Yoder, and Student Trustee Thomas Aguilar (advisory vote). “Nay”: none. Absent: Tim Elder. The motion carried.

## **President’s Report**

Dr. John Erwin provided a report on the Monetary Award Program (MAP) funding which is coordinated through the Illinois Student Assistance Commission (ISAC). Only 50% of the MAP funding has been allocated for this year, and it was all budgeted in the fall semester which leaves no funding for the spring semester. This is a huge impact on not only ICC students, but all students in Illinois. In 2008, ICC had 2,277 students receive over \$2.1 million in MAP funding, and 35% were minority students. The system provided over 56,000 community college students in Illinois over \$57 million in funding in 2008.

Dr. Erwin and other colleagues met with Governor Quinn in Chicago two weeks ago. Dr. Erwin along with representatives from Bradley University, Western Illinois University, and Midstate College met with the *Peoria Journal Star* editorial board this week. Jordan Alexander attended the meeting with Dr. Erwin. Mr. Alexander is a Richwoods graduate and in his second year at ICC. He is a full-time student, a father, and has two part-time jobs.

A rally will be held on September 29 at 2:00 p.m. in Chicago. A student lobby day will also be held in Springfield on October 15, and a panel of students will be selected to address lawmakers at the Governor’s Mansion.

Student Trustee Thomas Aguilar asked for recommendations on what the Student Government Association should be doing. They are currently getting signatures on a petition. Dr. Erwin said this is the first time he can remember that students across the state have circulated petitions on an issue. Dr. Erwin thanked Mr. Aguilar for his leadership.

## **Educational Foundation**

Sue Yoder called upon Robin Ballard, Foundation Executive Director and Chief Development Officer. Ms. Ballard stated that updates were included in the newsletter, but recognized Vonachen, Lawless, Trager & Slevin as an underwriter for the upcoming Community Celebration.

Sue Yoder recognized Robin Ballard and husband Bruce as new members inducted into the Dingeldine Society.

## **Teaching and Learning**

Committee Chair Katherine Coyle reported that she spent several hours with Margaret Swanson touring all the ICC campuses. Ms. Coyle suggested a sign near the entrance at the Pekin campus and commented that the construction at ICC North is very impressive.

The newsletter included a summary of chargebacks for the 2008-2009 school year. Calls have been made for Fall 2010 sabbatical requests, and recommendations will be presented to the Board at the October or November meeting.

Ms. Coyle announced that an agreement has been entered into with the Methodist College of Nursing, and she called upon Margaret Swanson, Interim Vice President for Academic Affairs, for further information. Ms. Swanson reported that ICC will teach the 100 and 200 level general education courses (36 semester hours) on the Methodist campus beginning Fall 2010.

Ms. Coyle announced that the College received notification from the Illinois Community College Board that the Associate in Applied Science Degree for the Green Building Environment Program has been approved.

## **Student Life**

Student Trustee Thomas Aguilar reported that the Student Activities Fair was held September 9, and they had the largest attendance in history.

Sigma Kappa Delta is starting a book club. The Think Big Club participated in the Morton Pumpkin Festival. Intramural sports are beginning.

## **Student Services**

Committee Chair James Polk reported that census enrollment data was included in the meeting packet. This is the highest student headcount in the College's history.

## **Finance**

Bruce Budde, Treasurer and Vice President for Administration and Finance, reported that the audit process has gone well. They are working on the actuarial report related to retiree health insurance. Mr. Budde expects the College to meet the October 15 ICCB filing deadline. There are no areas of concern, and the results of the audit will be presented to the Board in October.

## **Human Resources**

Committee Chair Jim Sherman stated that the personnel report previously approved under the consent agenda included three full-time faculty, two management positions, four change of status positions, three separations, and one retirement.

## **Institutional Effectiveness**

Committee Chair David LaHood called upon Dr. Vicky Stewart, Vice President for Planning and Organizational Effectiveness.

Dr. Stewart called attention to the calendars and Blueprint for the Future handout that were distributed at the Celebration of Service opening session. The institutional indicator report was included in the meeting folders. A new format has been developed, but the indicators are still based on the four strategic priorities (outreach, student learning, service, and value). The goal shown on the right side of the document is a strategic goal for the College. Dr. Stewart will provide updated information as the year progresses.

James Polk commented that data is important as more funding and grants are based on performance.

Sue Yoder asked what the market penetration is based on, and Dr. Stewart responded that this is total population and added that all members of the consortium use the same benchmarks.

Dr. Cheryl Fliege, Associate Vice President of Marketing, College Communications and Customer Relations, thanked the Trustees for attending the CougarPlex ceremony on Tuesday. Dr. Fliege shared excerpts from the You Tube video and the recruitment video prepared by Simantel. Dr. Fliege showed the Trustees the link to the new online prospect card, and stated that follow-up letters will be sent. Dr. Fliege called attention to the new gold cards that will be given to all ICC employees in the near future. Dr. Fliege is also working on a social media policy which will be presented to the Board in the future for approval. Talking points have been prepared regarding the new show being aired on NBC called "Community." Sue Yoder commented that this was a topic of concern at the recent ICCTA meeting.

Mr. LaHood reported that a list of events in celebration of Hispanic history month is included in the newsletter. The Worldfest & Black Expo was held on September 12 at the Peoria Civic Center.

Dr. Vicky Stewart invited everyone to attend the Larry Kanfer display of photography on September 22 on the East Peoria campus. Registration is required.

### **Facilities and Technology**

Committee Chair Dr. Robert Ehrich asked Bruce Budde to provide an overview on the pending resolutions. Mr. Budde reported that Resolution 2009-14 is for approval to cancel a previously approved project and move monies to fund the Hickory Hall roof replacement which is a priority. The cancelled project will be presented for funding in the future.

Resolutions 2009-15 Cougar Complex, 2009-16 Culinary Institute, 2009-17 Laboratory Sciences and Maple Hall Renovation, and 2009-18 Corporate and Community Education—Hickory Hall are projects listed in the master plan and have previously received Board approval as part of the bonding process. Although the projects are 100% locally funded, the ICCB is requesting approval on an individual project basis.

Dr. Ehrich made a motion from committee to approve Resolution 2009-14, Resolution 2009-15, Resolution 2009-16, Resolution 2009-17, and Resolution 2009-18 as presented. (Complete copies of the resolutions are on file).

Upon roll call vote to approve the resolutions the following Trustees responded “Aye”: Katherine Coyle, Dr. Robert Ehrich, David LaHood, James Polk, Jim Sherman, Sue Yoder, and Student Trustee Thomas Aguilar (advisory vote). “Nay”: none. Absent: Tim Elder. The motion carried.

Dr. Ehrich noted that pictures on the construction projects are included in the packet.

James Polk asked about the status of the traffic light at ICC North. Bruce Budde responded that the engineering study has been provided, and the College is waiting on a response from the city. Mr. Budde is hopeful that construction of the light will begin in the near future.

### **Committee of the Whole**

Sue Yoder thanked administration for the revised Blue Book with the names of the Board of Trustees listed on the back cover.

## **ICCTA**

Sue Yoder reported that the ICCTA meeting was held in Springfield on September 11-12. John Sanders (Logan) is running for ACCT director at-large, and Jeff May (Joliet) is running for ACCT central region director.

Colleges were urged to send letters to their local editorial boards. Ms. Yoder modified a template supplied by the ICCTA with data provided by the Marketing Department. The Board did not have any changes to the letter as drafted.

James Polk stated that training will be offered at the March ICCTA meeting to help prepare trustees to communicate with legislators.

David LaHood announced that Governor Quinn is filling vacancies at the Illinois Community College Board, Illinois Board of Higher Education, and Illinois Student Assistance Commission.

James Polk commented that he is proud that Dr. Erwin is serving as the president of the Presidents Council.

Sue Yoder announced that invitations were sent for Tom Bennett's reception held in conjunction with the ACCT Annual Conference.

**Unfinished Business**—No report.

**New Business**—No report.

**Citizens Comments**—No comments.

## **Announcements**

Katherine Coyle wished everyone Happy Constitution Day. Dr. Cheryl Fliege announced that some events would be held next week.

At 4:28 p.m. Chair Yoder entertained a motion to enter closed session. Jim Sherman moved that the Board of Trustees enter closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the College (Section 2(c)(1) of the Open Meetings Act); to discuss the purchase or lease of real property for the use of the College, including discussing whether a particular parcel should be acquired (Section 2(c)(5) of the Open Meetings Act); and to discuss pending or probable litigation against the College (Section 2(c)(11) of the Open Meetings Act).

Upon roll call, the following Trustees responded "Aye": Katherine Coyle, Dr. Robert Ehrich, David LaHood, James Polk, Jim Sherman, Sue Yoder, and Student Trustee Thomas Aguilar (advisory vote). "Nay": none. Absent: Tim Elder. The motion carried. Dr. Erwin requested that Pat Parsons, Bruce Budde, Margaret Swanson, and Dr. Vicky Stewart remain for closed session. All other guests and staff were excused. A break was taken from 4:27 to 4:35 p.m.

(Closed Session)

### **Adjournment**

With no other business to come before the Board in closed or open sessions, David LaHood moved to adjourn closed session and adjourn the meeting. Jim Sherman seconded the motion. Chair Yoder called for a voice vote, and the motion carried. Chair Yoder adjourned the meeting at 5:05 p.m.

The next regular meeting of the Board of Trustees is scheduled for Thursday, October 22, 2009, at 3:00 p.m. in The Founders Room (211A) on the East Peoria Campus.

Paula Fraley  
Secretary to the Board of Trustees